Our Mission Statement

Inspired by the Gospel values of charity and compassion for all and in an effort to promote human dignity, the Vancouver Conference of the Society of St. Vincent de Paul provides food, clothing, shelter and other forms of assistance to people in need without regard to race, color, sex or religion.

Thank you for choosing to volunteer with our Conference! We value your time, talents and the many gifts and strengths that each volunteer provides to the Society. Please review the Volunteer Assignments and Description of Duties for a brief outline of the duties and responsibilities of the volunteers who are working in the different departments and areas of the facility. It is a guideline for employees and volunteers who are helping clients with their need for food, clothing and other forms of assistance. It is imperative that St. Vincent de Paul operates in an efficient and consistent manner. If you have any questions or concerns about duties, procedures or clients, please talk with the Operations Manager or the Executive Director.

In addition to our own internal procedures, it is also important that certain guidelines be established for the people that come to us for help. The guidelines are not meant to deprive people of assistance but to enable St. Vincent de Paul to help as many eligible people as possible, while adhering to the mission of the Society. Furthermore, we must maintain the high standards of personal conduct and professional standards, with confidentiality and respect for our clients and other volunteers and staff.

VOLUNTEER EXPECTATIONS AND REQUIREMENTS

- Complete and sign a Vincentian Membership* / Volunteer Application and return to us.
- Review and sign the required Volunteer Code of Ethics and return to us.
- Review and initial Volunteer Assignments and Description of Duties in our office.
- For Vincentian Membership:* Must attend Ozanam Training (schedule TBA).
- New Volunteers: Attend volunteer orientation (held quarterly, invitation placed in Church bulletins).
- Complete Virtus Training online or attend workshop at your local parish. The “Safe Training – All God’s Children” course protecting vulnerable adults and children is mandated by the Archdiocese of Seattle.
- Provide start and end times. Provide notice, if replacement coverage is needed, or a late arrival.

*Vincentian = Active members who belong to the Catholic Church, and accept the Rule of the Society.
Associate Members = These volunteers are affiliated with the conference or council and accept the Rule, but may or may not belong to the Catholic Church.
Volunteer Code of Ethics
Society of St. Vincent de Paul – Vancouver Conference

I will treat clients, staff members and other volunteers with the respect and dignity due to all God’s people and consistent with the St. Vincent de Paul mission.

I will maintain the highest standard of personal conduct.

I will try to improve public understanding of the role of St. Vincent de Paul mission.

I will refrain from using my position as a volunteer to secure special privileges, gain or benefit for myself.

I will maintain the confidentiality of privileged information.

I believe that adherence to this Code of Ethics will promote and maintain the necessary high standards of personal conduct and professional standards, and will assure public confidence in the integrity and service of St. Vincent de Paul, and most importantly, will reflect the morals, values and service to the poor exemplified by Jesus Christ.

________________________________                    ______________________________
Signature of Volunteer               Date

Please review, sign and return to SVdP-Vancouver

April 2017
Vincentian Membership / Volunteer Application Form

Name_________________________________________ Home or cell Phone ____________________________

Address______________________________________ City_____________________ State_______ ZIP___________

Email Address________________________________________ Work or cell phone __________________________

Are you registered at a parish or church? (Optional) ___________________________________________________

How did you learn about St. Vincent de Paul? _______________________________________________________

Have you previously been a member or volunteer for the Society of St. Vincent de Paul? _______________

If so, when and where? __________________________________________________________________________

As a Vincentian, are you willing to attend monthly meetings? ___________________________________________

As a Vincentian, are you willing to serve on a committee? _______________________________________________

Indicate which of the following volunteer opportunities might be of interest to you:

Front Desk _______ Clothing /Food _______________ Home Visits_____________ Special Programs__________

Bread & Pastry Pick Up _______ Produce Pick Up _______ Food Pick Up _______ Don’t Know _________________

Special Training or Skills: _________________________________________________________________________

Do you have computer experience? _________________________________________________________________

Can you do computer data entry? __________________________________________________________________

Days and time that you are available to volunteer: _____________________________________________________

Have you completed the Safe Environment Program provided by the Archdiocese of Seattle? ______________

All volunteers are required to participate in this workshop/or course offered through your local parish or online. It is a commitment to the protection of children, youth and vulnerable adults. Background checks may also be required.

Please complete and return to SVdP-Vancouver – Thank you.

April 2017